

\_\_\_\_ President: Jodi Riddell

\_\_\_\_ Vice President: David Haggard

\_\_\_\_ Secretary: Lisa Behrens

\_\_\_\_ Treasurer: Irene Crowley

\_\_\_\_ Director at Large: Lindy Moss

\_\_\_\_ Director at Large: Michael Dale

\_\_\_\_ Director at Large: Vacant



PO Box 520931

Big Lake, AK 99652-0931

**Executive Board Meeting – November 25, 2025 – 6:00 PM**  
**Susitna Brewing Co. Cafe**

**DRAFT AGENDA**

**1.) Call to Order/ Determination of Quorum**

By:      Quorum:      Time: pm      Guests:

**2.) Pledge of Allegiance**

**3.) Agenda Approval**      Motion:      Second:

**4.) Previous Meeting Minutes Approval (August 26, 2025)**

Motion:      Second:      Copy signed:

**5.) Presentations**

**6.) Treasurer's Report**

Checking (Community Revenue Sharing funds): \$

Savings (Membership Dues): \$

Money Market (Jordan Lake Park project funds): \$

**7.) Correspondence**

**8.) Unfinished Business**

1. Big Lake Chamber of Commerce membership – update.
2. Jay Nolfi Park – Building Rental, ongoing improvements & funding – updates.
  - a. BLCC bookkeeper recommends opening a separate account for managing rental deposits, and park improvement & upkeep expenses – status update.
  - b. MVFCU authorized BLCC signers list – update.
3. BLCC AV resources and MSB IT support at Big Lake Lions Recreation center – update.
  - a. BLCC no longer being charged rent for Big Lake Lions Rec center use – Proposal: use some freed-up funds to purchase flat TV for speaker presentations
  - b. Proposal: remote/online meeting access to BLCC General Membership meetings
4. Skeetawk youth ski-lift tickets / grant money for bus transport held by Valley Transit – update.
5. Jordan Lake Park Care Agreement & Workman's Comp waiver – update.
6. BLCC Bylaws Review and Amendments – update.

**9.) New Business**

1. BLCC Board appointment to open Director position.
2. BLCC Board of Directors Officer nominations and appointments for 2026
  - a. President
  - b. Vice President
  - c. Secretary
  - d. Treasurer
3. BLCC Board of Director expectations
  - a. Director Conflict of Interest forms
  - b. Director Code of Conduct review
  - c. Incoming/Outgoing Officer handoff preparation & process
  - d. Director at Large role assignments: (i.e. Website manager, Committee Chairs, Community Event Representative, etc.)
    - i. Director at Large #1
    - ii. Director at Large #2
    - iii. Director at Large #3
4. Future speakers for General Membership meetings
  - a. December (no meeting)
  - b. January
  - c. February
5. Proposed BLCC Youth Membership (Michael Dale)
6. BLCC Treasurer's process update recommendations:
  - a. Per BLCC Bylaws – Income/Expense transactions as well as account balances reported (with printouts available) at each BLCC General Membership & Board meeting. (Lisa Behrens)
  - b. Recommendation: Annual BLCC budget development & approval process. (Lisa Behrens)
  - c. Once second MVFCU account is established, designate and fund one of the subaccounts for "Community Emergency Fund" (Michael Dale)
  - d. Proposed membership coordinator role move from BLCC Secretary to Treasurer (Lisa Behrens)

**10.) Persons to be Heard** *(3 Minute Maximum time per person)*

**11.) Announcements**

**12.) Board Member Closing Comments**

President:  
Vice President:  
Secretary:  
Treasurer:  
Director at Large:  
Director at Large:  
Director at Large:

**13.) Adjournment**

Motion:            Second:            Time: pm

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Signature – President – Big Lake Community Council

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Date

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Attestation – Secretary – Big Lake Community Council

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Date